

ELAINE M. ARBOUR, Ed.D.  
Superintendent of Schools  
[e.arbour@dover.k12.nh.us](mailto:e.arbour@dover.k12.nh.us)

KAREN M. TAYLOR  
Business Administrator  
[k.m.taylor@dover.k12.nh.us](mailto:k.m.taylor@dover.k12.nh.us)



CHRISTINE BOSTON  
Director of Pupil Personnel Services  
[c.boston@dover.k12.nh.us](mailto:c.boston@dover.k12.nh.us)

PAULA GLYNN  
Director of Curriculum, Instruction and  
Assessment  
[p.glynn@dover.k12.nh.us](mailto:p.glynn@dover.k12.nh.us)

THE DOVER SCHOOL DISTRICT  
SCHOOL ADMINISTRATIVE UNIT #11  
McCONNELL CENTER  
61 LOCUST STREET SUITE 409  
DOVER, NEW HAMPSHIRE 03820-4132  
TEL (603) 516-6800  
FAX (603) 516-6809

## How to File an ESOL Complaint Dover, NH School District

**Complaints must be in writing and be signed and received by the Dover ESOL Project Manager. The ESOL Project Manager shall assist the parent in the complaint process. If attempts to resolve the complaint are not successful, the complaint will be forwarded to the Superintendent of Schools. A final decision regarding the complaint will be made by the Superintendent and the Dover school board within 30 days of receipt of the complaint. The decision may be appealed to the State of New Hampshire Department of Education within 30 days of the final decision by the LEA. The ESOL Project Manager will assist the complainant in this process.**

**The complaint must include:**

- 1. The name and contact information of the complainant.**
- 2. A statement of the alleged violation of federal statute or regulation, the identity of the person or entity that is committing the violation and a description of the applicable program where the violation is occurring.**
- 3. Steps taken at the school level to resolve this complaint.**
- 4. Signature of complainant.**

**Mail the complaint to:**

**Paula Glynn, ESOL Program Manager  
SAU 11, Suite 409  
61 Locust Street  
Dover, NH 03820**

*Dover School District Mission Statement*

*Strengthening our community by educating every child, every day!*