

<b>DOVER SCHOOL DISTRICT</b>	<b>POLICY CODE: DB</b>
<b>DATE OF ADOPTION: DECEMBER 12, 2005</b>	<b>PAGE 1 OF 1</b>

## **ANNUAL BUDGET**

One of the primary responsibilities of the School Board is to secure adequate funds to carry out a high level program of education.

Annually the School Board shall adopt a budget required for revenue and expenses of the district for the next fiscal year.

The adopted annual school budget is the financial outline of the district's educational program; it is the legal basis for the establishment of tax rates. The annual school budget process is an important function of school district operations and should serve as a means to improve communications within the school organization and with the residents of the community.

The Superintendent will be responsible for preparing and presenting to the School Board for adoption the annual school budget. The School Board expects the Superintendent to work closely with the principals and other administrators in their respective areas in studying the needs of the schools and in compiling a budget to meet those needs. The principals are expected to confer with appropriate staff in getting budgetary requests and information on requirements.

### **Statutory/Regulatory/Policy Cross References**

RSA 32:4, 5

RSA 197:5-a