



REQUEST FOR PROPOSALS
ABATEMENT DESIGN & MONITORING SERVICES
GARRISON ELEMENTARY SCHOOL
RENOVATIONS – PHASE I

November 21, 2017

The Dover School District of Dover, NH, is planning to renovate the existing school and reconfigure portions of the interior and building shell at the Garrison Elementary School located on 50 Garrison Road, Dover, NH. The Dover School District (Owner) is seeking a Request for Proposals for Abatement Design & Monitoring Services at the above referenced location. The Scope of Services includes preparation of an abatement specification, bid assistance, required regular shift of abatement testing and monitoring, related laboratory analysis, review and reporting. Desmarais Environmental as conducted a Limited Asbestos and PCB Sampling indicating presence of ABCM as shown in the enclosures of this RFP.

Proposals must be received not later than 4:00 PM on December 18, 2017 from interested firms, to be eligible for consideration. The Owner and Harriman reserves the right to reject any or all proposals or any part thereof, to waive any formality, informality, information and / or errors in the proposal, to accept the proposal considered to be in the best interest of Owner.

Please send the fee proposal and invoices directly to the Owner. Copy us with all proposals, invoices and correspondence. The Owner's contact and address is:

46 HARRIMAN DRIVE
AUBURN, ME 04210
207.784.5100

123 MIDDLE STREET
PORTLAND, ME 04101
207.775.0053

33 JEWELL COURT, SUITE 101
PORTSMOUTH, NH 03801
603.626.1242

170 MILK STREET, SUITE 5
BOSTON, MA 02109-3438
617.426.5050

www.harriman.com

Libby Simmons, Business Administrator
Dover School District
61 Locust Street, Suite 409
Dover, NH 03820
(603) 516-6482
l.simmons@dover.k12.nh.us

Feel free to contact Libby Simmons, Business Administrator in writing with any questions you may have no later than three calendar days before the Request for Proposals due date. Responses to any and all questions shall be done in writing and provided to all Proposers for record.

At a minimum, we request that the following items to be included in the RFP.

Abatement Project Design

The Bidder will review the scope of planned abatement work and survey results for the affected area with Harvey Construction Construction Manager (CM) and Owner Representatives (Owner). CM shall delineate and schedule all specific areas of abatement and affected materials on floor plans based on Desmarais Environmental Limited Asbestos and PCB Samplings. In summary, Owner has indicated that the following asbestos-containing building material (ACBM) are to be included in this



RFP - Abatement Design & Monitoring Services
Garrison Elementary School, Dover, NH
November 21, 2017
Page 2 of 2

abatement design: ACBM on floors and caulk located windows.

In the event that supplemental survey work or confirmation bulk material sampling is necessary during project design, Bidder will provide recommendations and, upon request, cost estimates for such work tasks. In addition, Bidder to confirm testing be performed prior to abatement for any assumed asbestos material; unless otherwise notified by CM or Owner.

Bidder shall have licensed project designer, and Industrial Hygienist who is certified by the American Board of Industrial Hygiene, and a Certified Safety Professional (Board of Certified Safety Professionals) will prepare the work plan or specification for asbestos abatement in accordance with State and federal regulations. Asbestos-related regulatory requirements will be clearly detailed in the specification in an effort to help ensure full compliance and asbestos related safety.

Draft plans will be provided to CM and Owner for review and comment. Once final, the document should then be used as part of the bid document package to obtain competitive prices from qualified asbestos abatement contractor vendor(s).

Bid Assistance

Bidder will prepare bid documents tailored to the regulatory requirement for abatement, in order to solicit bids from qualified vendors. Bidder shall coordinate with CM and Owner for accesses to site, schedule for abatement and any other activity on site. Services includes bid document preparation, vendor pre-qualification, attendance at pre-bid conference, bid review assistance, as applicable. Included in the lump sum fees are for meetings and review time.

Abatement Monitoring and Testing Services

During asbestos abatement activity for this project, an Bidder technician will provide inspections and ambient-area air testing in accordance with applicable State and federal regulations in addition to the abatement work plan. The testing and inspections will be conducted in an effort to document and provide recommendations pertaining to the subcontractor's compliance efforts during the site abatement. Ambient area air testing samples will be analyzed utilizing phase contrast microscopy (PCM) in accordance with NIOSH Method 7400.

Following removal and cleaning work in each work area, Bidder will conduct a visual inspection in the containment to determine if the designated asbestos has been removed and adequate surface cleaning performed by the abatement contractor within the regulated work area. This scope of services includes required work shift for abatement monitoring and associated lab work.

Monitoring Report

Following completion of the site work, Bidder will prepare a monitoring report with the results of site inspections and observations, analytical results, and summary of recommendations provided as applicable. Verbal results of all testing will be provided to CM and Owner following analytical work and review by Bidder on an ongoing basis during the duration of abatement activity. As part of the



RFP - Abatement Design & Monitoring Services
Garrison Elementary School, Dover, NH
November 21, 2017
Page 3 of 3

final reporting, Bidder will compile the necessary testing and design documentation necessary for the facility's compliance with both State and EPA recordkeeping requirements.

Bidder will also provide review and comments of the asbestos contractor's vendor preconstruction and final closeout submittal packages that are provided to CM and Owner.

Insurance

The successful Bidder to carry comprehensive general liability insurance, with bodily injury and property damage limits of not less than \$1,000,000 per occurrence to protect the Firm against personal injury and/or death claims, and damage to the property or others, as a result of accidents which may occur at the site from operations under the contract and subcontractors. The insurance shall cover the use of all equipment, hoist, and vehicles on the project site. Insurance Certificate for all required coverage shall be provided naming the Owner, CM and Architect as a Certificate Holder.

Lump Sum Bid

Based on the tasks described herein, the total cost for the design and monitoring services shall be submitted as a Lump Sum Bid for bid specifications to include any bid assistance, walk thru owner meetings etc.

Also please provide daily rate for monitoring to include PCM air sampling, a separate price for TEM clearances and a price for final report.

Sincerely,
Harriman

Daniel A. Bisson, AIA
Project Manager
dbisson@harriman.com

Enclosures: Limited Asbestos and PCB Sampling Report by Desmarasis Environmental
 Project schedule by CM
 Plan of phases by CM
 Floor Plans by Harriman – 2 plans