

DOVER SCHOOL DISTRICT	POLICY CODE: JFABD-R2
DATE OF ADOPTION: JULY 12, 2010	PAGE 1 OF 1

WRITTEN NOTIFICATION OF ENROLLMENT DECISION
(Denial of Enrollment Request)

To be completed by the receiving school when an enrollment request is denied.

Date: _____

School:

Person completing form: _____ *Title:* _____

In compliance with Section 722(g)(3)(E) of the McKinney-Vento Homeless Education Assistance Act of 2001, this written notification is provided to the following.

Student(s): _____

After reviewing your request to enroll the student(s) listed above, the enrollment request is denied. This determination was based upon the following.

You have the right to appeal this decision by completing form JFABD-R3 or by contacting the school district's local homeless education coordinator.

Liaison's name: _____ *Title:* _____

Phone number: _____

In addition:

- *The student listed above has the right to immediately enroll in the school of choice pending resolution of the dispute.*
- *You may provide written or verbal documentation to support your position. You may use form JFABD-R3 attached to this notification .*
- *You may complete the appropriate form or contact the state coordinator for homeless education to request a state-level review of the district's final decision regarding an enrollment issue.*
- *You may seek the assistance of advocates or attorneys.*

A copy of our state's enrollment dispute resolution process for students experiencing homelessness is attached.